THE A CLASSICAL CHRISTIAN ACADEMY OAKS

11711 E 24th Ave | Spokane Valley, WA 99206
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Mark Smith
Board President

Charlie Dowers
Head of School
charlie.dowers@theoakscca.org

February 1, 2024

Dear Oaks Family,

On behalf of The Oaks Board of Directors, I am so grateful for you and your commitment to our mission of partnering with you as you seek to graduate classically educated young men and women who glorify Christ, shape culture, and shine the light of God's truth in every endeavor of life. We are committed to living out this Christ-centered mission today and for generations to come.

As we pursue our mission, the Board desires to be good stewards of the resources that God provides. One aspect of this is tuition. We strive to ensure that tuition is affordable, and increases are consistent with external economic conditions. For the 2024–25 school year, The Board approved a 5% increase to offset the overarching impact and effects of rising inflation. We recognize that this increase is more than our typical tuition increase and was made after much prayer and consideration.

I also want to take this moment to give thanks to the Lord for His provision for the families in this school and for our school itself. Thank you also to our administration for their careful and faithful management of the resources our God provides to operate and advance our mission.

May the Lord bless you and your family,

Mark J. Smith

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Administration
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Kenneth V. Trotter
Grammar, Logic & Rhetoric
School Dean
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February 1, 2024

Dear Oaks Families,

The start to this year has been a great blessing! The Lord has been kind to bless our fellowship and to protect our school. Praise be to God! I also want to thank you for partnering with us and making the community gathered here at The Oaks a place like-minded people can pursue the glory of the Lord in everything. God is good!

As we begin looking at the 2024–25 school year, here is an overview of the enrollment process.

1) **Continuous Enrollment:** In order to simplify the re-enrollment process for you and for the office, we only require a form to be turned in if your child will *not* be re-enrolling for next year. The form will be available in Jupiter.

2) **Enrollment Fees:** Enrollment Fees will remain at $325 per student and will be due March 5th. Payment of these fees will be done via automatic bank payments as described below.

3) **Automatic Bank Payments:** At this point, all Tuition and Enrollment Fees are paid/collected via automatic bank drafts. Enrollment Fees for the 2024–25 school year will be withdrawn March 5th. If a family has extenuating circumstances, please reach out to our bookkeeper, Mrs. Michelle Lilly. Automatic payments for 2024–25 Tuition will begin in July. Families desiring to pay up front will still be able to do so via check in the office.

Besides simplifying payments for you, these processes also allow us to be more efficient in the office and with our bookkeeping. More details and information can be found on the attached enrollment information sheet. Please let me know if you have any additional questions.

Again, I am thankful for our partnership together and, together in Christ, I am excited for the coming year.

God Bless,

Charlie Dowers

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2024–25 School Year Enrollment Information

- **Students (K–11th) are automatically enrolled in the next grade level for the 2024–25 school year.**

- **$325 Enrollment Fee per K–12th grade student (*$150 per Jr K student*) will be automatically drafted Tuesday, March 5, 2024 for current students and Monday, February 5, 2024 for new students.** **Jr K students beginning Kindergarten in 2024-25 are new students for the upcoming school year in the K-12 program.*
  - Automatic tuition payments for the 2024–25 school year begin July 1, 2024.
  - The Enrollment Fee holds a student's spot once enrollment is opened to new families and covers the administrative costs of enrollment.
  - Enrollment Fees, Resource Fees, and Tuition are non-refundable and non-transferable.

- **Families who wish to unenroll for the 2024–25 school year should fill out a *Student Withdrawal Form*, available under Forms in Jupiter, no later than Friday, February 9th.**
  - Any families wishing to unenroll after this time will need to contact the Admissions Officer, Mrs. Anya Schnell, directly.
  - Enrollment Fees, Resource Fees, and Tuition are non-refundable and non-transferable.
  - Please note that withdrawn families will need to apply as a new family if they wish to re-enroll in the future.

- **Families who wish to enroll new students for the 2024–25 school year will need to fill out the available form in Jupiter by Wednesday, January 31.**
  - **2024-25 K & Jr K Priority Application:** For kindergarten or junior kindergarten students, including current junior kindergarten students.
  - **2024-25 Current Family New Student Application:** For 1st–12th grade new students.
  - After this time, all current family new student applications will be taken on a space-availability basis. Interest levels have been high and wait pools exist for some grades.

- **Tuition & Resource Fees for the 2024–25 school year:**

Grade	2024–25 Annual Tuition	Monthly Increase	New Monthly Tuition Amount	2024–25 Annual Resource Fee
Junior Kindergarten	$3,050	$15	$305 *September–June*	N/A
Kindergarten (Half-Day)	$5,100	$20	$425	$125
Kindergarten & Enhancement (Full-Day)	$9,260	$37	$772	$200
Grammar (1st–6th Grade)	$9,260	$37	$772	$175
Logic & Rhetoric (7–12th Grade)	$9,720	$38	$810	$175

  - Resource Fees will be charged to each student and will be combined with the monthly tuition payment (or may be paid in full by July 1, 2024).
  - Students will purchase some of their own books for literature, Latin, etc.

- **2024–25 Information Packets will be distributed to enrolled families in the spring.**

- **Enrollment Fees, Resource Fees, and Tuition are non-refundable and non-transferrable.**

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- At the discretion of the Head of School, a student or family may be refused re-enrollment for the following school year. Such refusal is not considered a direct disciplinary act, requiring accumulated office visits in order to be taken. Refusal to re-enroll is not the equivalent of suspension or expulsion. If your application has not been accepted, you will be notified by the end of April.

- Your re-enrollment is your family's commitment to have your children at The Oaks for the 2024–25 school year. This forms the basis for hiring and budgeting. Your commitment enables us to continue to provide your children with an excellent classical and Christian education. We are thankful that your family is a part of The Oaks and we trust that Christ will give us all the strength and resources necessary to train up our children in the nurture and admonition of the Lord.

THE OAKS 2024–25 ENROLLMENT DATES

Monday, January 1, 2024
- Kindergarten and Junior Kindergarten enrollment for current families begins
- 1st–12th grade enrollment for current families begins

Wednesday, January 31, 2024
- *K & Jr K Priority Application* and *Current Family New Student Application* due for current families

Thursday, February 1, 2024
- Kindergarten enrollment open to new families

Monday, February 5, 2024
- Current Family New Student, Kindergarten and Junior Kindergarten Enrollment Fee automatic payment drafted ($325 per K-12th grade student, $150 per Jr K student)

Friday, February 9, 2024
- *Student Withdrawal Form* due (for families unenrolling for upcoming year)

Friday, March 1, 2024
- 1st–12th grade enrollment open to new families

Tuesday, March 5, 2024
- Enrollment Fee automatic payment drafted ($325 per student)

Monday, July 1, 2024
- 2024–25 Tuition monthly automatic payment begins
- Resource Fee due (if paying in full separate from tuition)
- Initial transaction date: Friday, July 5, 2024

Available on Jupiter:

K & Jr K Priority Application | *Current Family New Student Application*
Automatic Bank Payment Form | *Student Withdrawal Form*

Questions?

Bookkeeper, Mrs. Michelle Lilly — tuition or automatic payment questions — michelle.lilly@theoakscca.org
Admissions Officer, Mrs. Anya Schnell — enrollment or applications — anya.schnell@theoakscca.org