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Administration

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May 20, 2021

Dear Oaks Families,

Tuition and fee reports for the upcoming school year are now available in Jupiter. At this time registration fees, tuition and resource fees for 2021-22 have been entered and can be seen on the Jupiter portal by clicking on the "Pay" tab. Please feel free to contact me if you have any questions.

Tuition payments: Tuition payments for the 2021-22 school year will be automatically withdrawn on the 5th of every month beginning in July and continuing through June. In July those enrolled in automatic monthly bank payments will see tuition marked as paid in full in Jupiter even though your payment will be made monthly. Resource fees will be added to your monthly tuition payment. If you would prefer to pay the resource fee separately please let me know by Friday, June 4. As projected enrollment impacts our decisions regarding expenses for the 2021-22 school year, please understand that the summer tuition payments, registration, and resource fees are not refundable or transferable. We have families in our waiting pool and we want to be able to let them know immediately if any openings become available, so if your enrollment plans change please contact the school office.

Other payments/Jupiter: Additional fees (athletics, theatre, events, etc.) will be added to your invoice throughout the school year. These fees may be paid through Jupiter (credit card or checking/savings account) or in the school office (cash or check). Through Jupiter, fees and payments for all of your children should appear on your invoice. If this is not the case or you need further instructions, please contact Anya Schnell. Please note that summer conservatory fees and payments are found separately under The Oaks Conservatory, 2021 Summer quarter.

To make payments through Jupiter:

- Log into your parent account
- Select "Pay" on the menu. This will show the current invoice
- To view the upcoming year, change to the 2021-22 school year at the top. Please make sure you are in the same year as the fee you are paying when making a payment.
- Click the "Pay" button and select your payment method and amount. When looking at the upcoming year, any balance for the current year will show on the invoice. When setting up a checking/savings account payment in Jupiter there will be two small deposits made to the checking/savings account and an email request to validate these deposits (this will take a couple of days). Once your checking/savings account is set up within Jupiter you will not need to go through this process again. Jupiter will remember credit/debit and checking/savings information for future payments. Please note that there is a small convenience fee for payments made this way.

Please contact us if you have any questions. We would be happy to answer them. Thank you!

Sincerely in Christ,
Michelle Lilly
Bookkeeper

"They will be called oaks of righteousness, a planting of the Lord for the display of His splendor." Isaiah 61:3