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TO: Junior Families at The Oaks

FROM: Anya Schnell

DATE: March 23, 2021

We are looking forward to the culmination of many years of hard work by the students, parents, faculty, and board of The Oaks at our nineteenth graduation ceremony on Saturday, June 12th, at 1:00 p.m. at Fourth Memorial Church (2000 N Standard St - near Gonzaga). A tradition implemented from past graduations has been to extend an invitation to the junior families to help with the decorating, set-up, serving, and teardown for the ceremony and following reception. **Please note, if you are also a parent of a Senior this year, you are exempt from this request!**

This year we will be using the Fourth Memorial (2000 N Standard St - near Gonzaga) sanctuary for the graduation ceremony, followed by a dessert reception in the fellowship hall. Junior families are being asked to **help with preparations, set-up, serving during the reception, and clean-up** and freshman and sophomore families are being asked to provide hand-held desserts. Eight foot tables will be set up outside of the sanctuary with space for 2 seniors at each to set out memorabilia, pictures, etc. as well as for receiving gifts that may be brought. The fellowship hall will be set-up with dessert, punch, and coffee for the guests and small tables and chairs throughout for intermittent seating. The seniors and their parents will prepare the memorabilia and gift tables. The juniors and their parents will assist with ironing the faculty and student robes, setting up, serving, and cleaning up.

Your service will help free up the senior parents and faculty during this special time and will be repaid to you by the parents of underclassmen when your children graduate!

We are currently planning to begin set up at 9:00 a.m. on Saturday, June 12th and will be completed in time to attend the ceremony at 1:00 p.m. The ceremony and reception should be finished around 4:30 p.m. and clean-up should not take more than an hour. We do not expect everyone to help the entire day, but rather a few people for each of the areas needed as listed.

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"They will be called oaks of righteousness, a planting of the Lord for the display of His splendor." Isaiah 61:3

- Ironing (4 people at school on Monday, June 7th from 8:30 a.m until completed)
- Friday Set-up (6 people at Fourth Memorial on Friday, June 11th from 4:00 to 6:00 p.m.)
- Set-up (6 people at Fourth Memorial on Saturday, June 12th from 9:00 a.m. to 12:45 p.m.)
- Serving (6 people at Fourth Memorial on Saturday, June 12th from 2:30 to 4:30 p.m.)
- Clean-up (6 people at Fourth Memorial on Saturday, June 12th from 4:30 to 5:30 p.m.)

I will be coordinating this effort. Please contact me to let me know how you can help with this need. If you have any questions, please feel free to email me at anya.schnell@theoakscca.org or call or text me at (509) 951-7350.

Thank you for considering this request. We look forward to this time of serving the seniors and their parents with you.

** Please note that the high school choir will be singing at graduation the same as they have in past years. All high school students should plan to arrive in their formal uniforms at 11:45 am on Saturday, June 12th to Fourth Memorial Church (near Gonzaga) for a quick rehearsal prior to the ceremony.*