

The Oaks

A Classical Christian Academy

Admissions Procedures

The Oaks uses an admissions procedure that resembles the application process used in many other private schools and colleges. This procedure allows the school to accurately identify and admit students from families who have clearly expressed convictions that are similar to ours regarding the education of children.

The selection and make-up of the school's student body is second only to staff selection in the impact it has upon the school's mission. The family-like atmosphere The Oaks seeks to foster and currently enjoys is due in great measure to the similarity of biblical convictions and principles taught and lived out in many of the homes of our students. As the Lord blesses us with growth and change, we want to do all we can to maintain and build up that atmosphere.

The basic process for new applicants is as follows:

1. ***Initial Visit (scheduled throughout the year):*** Parents meet with a Head of School to learn about The Oaks and tour the campus. Applications for admission are available at the conclusion of this visit.
2. ***Application (accepted throughout the year):*** Applications will be processed upon being returned fully completed with the registration fee. ***Open enrollment officially begins February 1st for kindergarten and April 1st for all other grades.***
3. ***Assessment Testing:*** Testing will be scheduled for each incoming student to determine grade placement after the completed application has been received.
4. ***Family Interview:*** Interviews are scheduled with a Head of School, the Headmaster, parents, and incoming student(s) following the assessment testing.
5. ***Acceptance/Denial Notification:*** Acceptance is determined by the Headmaster after the family interview and after reviewing all other required materials. Notification of acceptance or denial will be mailed to each applicant at or after the open enrollment time. ***Open enrollment officially begins February 1st for kindergarten and April 1st for all other grades.*** Accepted applicants will receive all appropriate information for preparing for school, including financial arrangements shortly thereafter.

A student's academic achievements will be considered in the application process, but only for grade placement, not as the primary determinant for acceptance. Each new student will be given an entrance test to determine final grade placement. Again, we are seeking to enroll those students who, because of their own family's educational, behavioral, and spiritual priorities, will most benefit from what The Oaks can offer them.

The Oaks

A Classical Christian Academy

2018-2019 Family Financial Information Sheet

I. BASIC FINANCIAL UNDERSTANDINGS:

The following information has been compiled primarily for the benefit of those families who have had children accepted as students in The Oaks. Although our preeminent task is to educate students, we need to ensure that all financial arrangements and practices are clearly understood and followed by all concerned.

A. **Registration** – These are one-time payments of \$250 per student, normally turned in with the student application. Similar to an earnest payment on a new house, this fee is non-refundable at any time, unless acceptance is denied. Registrations will be considered firm only when the entire registration fee is paid.

B. **Tuition** – Monthly tuition payments are due by the fifth day of each month. Normally these payments are divided over twelve months, beginning in July and continuing through June, even though the school year runs from September through June. Families enrolling in school after July will have the tuition divided over the remaining months (i.e., August through June, or September through June). Payments are sent or given directly to the school office. Questions on specific bills may be addressed to the school's bookkeeper. Student Resource Fees (\$100 for Half-Day Kindergarten; \$200 for Full-Day Kindergarten/Enhancement; and \$150 for Grades 1-12) are due in July (or if enrolling after July, these fees are due the first month of enrollment with the first month's tuition). In addition to the resource fee the students will purchase some of their own books for literature, Latin, etc.

C. **Extra-curricular Activities** – These fees are assessed on a per-user basis, since not all the school families will necessarily use these options. For example, athletics charge fees related to uniform and equipment use.

D. **Non-refundable Status of Tuition Fees** – Due to the fact that the school contracts with our teachers and staff to pay them a set amount for the year, regardless of any reduction in student population, and in consideration of the per student costs we incur in materials and overhead for the year, we cannot refund any paid registration, resource or tuition fees.

2018-2019 TUITION FEES:

<u>Tuition</u>	<u>Monthly</u>	<u>Yearly</u>
Kindergarten (a.m.) (Half Day M-F)	\$328/mo. (12 mo.)	\$3935/yr.
Kindergarten (Full Day/Enhancement M-F)	\$625/mo. (12 mo.)	\$7500/yr.
Grammar (1 st -6 th Grades)	\$625/mo. (12 mo.)	\$7500/yr.
Secondary (7 th -12 th Grades)	\$650/mo. (12 mo.)	\$7800/yr.

III. **DONATIONS/GIFTS:** Each year, The Oaks depends upon, and is most appreciative of, the generosity of alumni, parents, past parents, grandparents, faculty, and staff to continue the good work of providing excellent classical, Christian education to our students. A gift to The Oaks Annual Fund truly makes a difference in the development of every student grades kindergarten to twelve. These investments help fund essentials within the daily operation of the school, including professional development, curriculum enhancement, support for athletics, the arts, technology, and a number of student activities. Our goal is to raise \$175,000 for the Annual Fund during this academic year. Please prayerfully consider supporting us in this important endeavor.

What is/is not tax-deductible: Undesignated and designated financial gifts given to the school are considered tax-deductible and a receipt will be issued to the donor. Undesignated gifts will be used as needs dictate. Gifts given directly to staff members or families are not tax-deductible. Tuition and fee payments are not tax-deductible.